

Elected Officers (2009 - 2010)

Elections of officers is held at the park on the 2nd Saturday of May, by secret ballot of members present and voting will be advertised at the park.

Nominations may be made by any member in addition to those made by the nominating committee. Write-in candidates are accepted.

Installation of officers commences on the first Tuesday in August.

Absentee ballots are available 14 days prior to election from the league secretary.

Chairman of the Board (1 year term) – James Wilson [\(email\)](#)

Call to order and chair all meetings - Board of Directors and general membership.

Appoint all committee chairmen and serve as a member ex-officio.

Delegate authority to members in general where situations warrant such delegation.

Approve or defeat all motions in accordance with the wishes of the majority of the membership present and voting.

Actions taken by the Chairman shall be ratified by a majority of the Board of Directors.

Appoint replacements to complete the unexpired term of any office that becomes vacant, subject to Board approval.

Appoint an audit committee each year to audit Treasury books ten (10) days prior to installation of officers.

1st Vice Chairman (1 year term) – Brett Moon [\(email\)](#)

Act as Chairman's assistant and assume the chairman's duties and responsibilities in his absence.

Be responsible to the Chairman for special assignments.

Assume completely the Chairman's position if vacated, to complete the unexpired term.

Direct and coordinate the activities of the Safety Committee and Equipment Committee.

2nd Vice Chairman (1 year term) – Jim Kennamer [\(email\)](#)

Direct and coordinate the activities of the Ways and Means Committee.

Assist in player registration and tryouts.

Assist other committees and sports presidents in obtaining sponsors and/or conducting other fund raising programs.

3rd Vice Chairman (1 year term) – Al Caire [\(email\)](#)

Direct and coordinate the activities of the Facilities Committee.

Assist in player registration and tryouts.

Assist other committees and sports presidents in obtaining sponsors and/or conducting other fund raising programs.

4th Vice Chairman (1 year term) – Cathy Hicks [\(email\)](#)

Direct and coordinate the activities of the Concession Committee.

Assist in player registration and tryouts.

Assist other committees and sports presidents in obtaining sponsors and/or conducting other fund raising programs.

Secretary (1 year term) – Sally Hamlin [\(email\)](#)

Maintain records of all meeting and business discussed.

Issue minutes of previous meeting to Board members.

Maintain an up-to-date membership list including names, addresses and telephone numbers.

Write or have written and receive all correspondence originating from or directed to HPL.

Receive up-to-date team rosters furnished by the sports presidents.

Appoint assistants as necessary to efficiently conduct all secretarial duties.

Notify the membership of the date, time and places of all meetings not regularly scheduled.

Treasurer (2 year term) – Niki Hurless [\(email\)](#)

Receive and account for all monies in the name of HPL.

Pay all bills upon approval of the Executive Board or as signed by Board Members or Sport Presidents for expenditures resulting from approved budgets.

Maintain accounting books and records of all receipts and disbursements.

Report on financial status at all meetings and have books and records available for inspection at any time by the Executive Board.

Establish a checking account at a local financial institution approved by the Board of Directors.

Have books audited at the end of each fiscal year by an accountant or persons approved by the Executive Board and submit copy to the respective Neighborhood Services Coordinator.

Appointed Sports Presidents:

The following officers shall be appointed annually by the chairman with majority approval of the Board of Directors.
These appointed officials have general election voting privileges only.

President of Baseball – Brian Hurless [\(email\)](#)

Serve as director for the entire major, minor, and t-ball programs.
Serve as player agent.
Conduct baseball registrations, tryouts and drafting of players.
Recommend managers and coaches to the Executive Board for approval.
Verify through review of birth records and residential locations to confirm that all players are eligible.
Receive players names submitted for All-Stars by managers and coaches, conduct balloting for selection of the All-Star Team.
Appoint assistants as necessary to implement and carry out the baseball program.
Establish and prepare schedules for season games.
Solicit assistance from the Ways and Means Committee as necessary in establishing seasonal budgets.
Follow safety and equipment guidelines.
All sport presidents are required to submit a final report and budget review.

President of Football – Kathy Workman [\(email\)](#)

Serve as Director for the entire football program.
Recommend managers and coaches to the Executive Board for approval.
Verify through review of birth records and residential locations to confirm that all players are eligible.
Conduct registration and establish and prepare schedules for season games.
Appoint assistants as necessary to implement and carry out the football program.
Solicit assistance from the Ways and Means Committee as necessary in establishing seasonal budgets.
Follow safety and equipment guidelines.
All sport presidents are required to submit a final report and budget review.

President of Basketball - Kathy Williams [\(email\)](#)

Serve as Director for the entire basketball program.
Recommend managers and coaches to the Executive Board for approval.
Verify through review of birth records and residential locations to confirm that all players are eligible.
Conduct registration and establish and prepare schedules for season games.
Appoint assistants as necessary to implement and carry out the basketball program.
Solicit assistance from the Ways and Means Committee as necessary in establishing seasonal budgets.
Follow safety and equipment guidelines.
All sport presidents are required to submit a final report and budget review.

President of Girls Softball - Belinda Roper [\(email\)](#)

Serve as Director for the entire girl's softball program.
Recommend managers and coaches to the Executive Board for approval.
Verify through review of birth records and residential locations to confirm that all players are eligible.
Conduct registration & establish and prepare schedules for season games.
Appoint assistants as necessary to implement and carry out the girl's softball program.
Solicit assistance from the Ways and Means Committee as necessary in establishing seasonal budgets.
Follow safety and equipment guidelines.
All sport presidents are required to submit a final report and budget review.

President of Soccer - Open

Serve as Director for the entire soccer program.
Recommend managers and coaches to the Executive Board for approval.
Verify through review of birth records and residential locations to confirm that all players are eligible.
Conduct registration and establish and prepare schedules for season games.
Appoint assistants as necessary to implement and carry out the soccer program.
Solicit assistance from the Ways and Means Committee as necessary in establishing seasonal budgets.
Follow safety and equipment guidelines.
All sport presidents are required to submit a final report and budget review.

President of Cheerleading – Angela Bonner [\(email\)](#)

Serve as Director for the entire cheerleading program.

Recommend managers and coaches to the Executive Board for approval.

Verify through review of birth records and residential locations to confirm that all players are eligible.

Conduct registration and establish and prepare schedules for season games.

Appoint assistants as necessary to implement and carry out the cheerleading program.

Solicit assistance from the Ways and Means Committee as necessary in establishing seasonal budgets.

Follow safety and equipment guidelines.

All sport presidents are required to submit a final report and budget review.

President of Volleyball – Open

Serve as Director for the entire Volleyball program.

Recommend managers and coaches to the Executive Board for approval.

Verify through review of birth records and residential locations to confirm that all players are eligible.

Conduct registration and establish and prepare schedules for season games.

Appointed Committees:

Committees such as the following shall be appointed as deemed necessary annually by the Chairman with a majority approval of the Board of Directors:

Safety Committee

Actively coordinate safety guidelines with managers, coaches and umpires/referees.

Determine the fields, playing area, and conditions are made as safe as possible.

Periodically check safety equipment for defects and/or proper working order.

Assure that adequate and proper insurance coverage is maintained.

Appoint assistants as necessary to maintain an effective safety program.

Follow up all injuries and initiate actions to prevent recurrence.

Equipment Committee

Responsible for the budgeting and purchase of all uniforms/equipment relative to his/her sport program.

Establish and maintain an inventory of all uniforms/equipment of each program.

A complete football equipment inventory shall be submitted to the Neighborhood Service Coordinator.

Ways and Means Committee

Initiate plans and projects to finance the sports programs including obtaining sponsors and bill board advertising.

Solicit assistance from sports presidents, manager, coaches and all others necessary to establish budgets and fund raising programs.

Assist in player registration and tryouts.

Assist other committees and sports presidents in obtaining sponsors and/or conducting other fund raising programs.

Concessions Committee

Operate the concession stand.

Control the security and access to the concession stand.

Maintain records and submit monthly reports.

Establish a petty cash system for operation of the concessions.

Facilities Committee

Responsible for up-keep, cleanliness and safety of fields, parking areas and buildings.

Initiate actions for maintenance and repair of additional facilities to Recreation Services as necessary.

Control keys to facilities.

Maintain first aid equipment and assure that adequate first aid supplies are on hand.